



PRIME SUMMER 2020

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PRIME Overview

PRIME is an internship program for students who are identified as gifted and/or who are taking a Career and Technical Education (CTE) course at the Career Center with the expectation of completing a sequence. Students must be at least 16 and rising juniors or seniors.

The purpose of PRIME is to create the opportunity for students to work as unpaid interns in professional organizations, nonprofits, and businesses related to their fields of potential career interest.

Interns are matched with mentors who help them expand their understanding of work by providing side by side experience in real world environments.

SUMMER PROGRAM

Requirements

- ❑ Students must be 16 when they begin their internship.
- ❑ All students must complete the application process outlined on the Career Center website, including application form, resume, essay, letters of reference, and interview by the specified dates.
- ❑ Students **MUST** have transportation to and from their internship sites or be willing and able to use public transportation.
- ❑ Students must commit to the entire four weeks of PRIME. No exceptions can be made.

Important Dates

- ▶ Applications due – Dec. 13, 2019
- ▶ Two letters of recommendation due – Jan. 10, 2020
- ▶ Interviews – Mid Jan – early Feb
- ▶ PRIME Orientation – May 28, 2020, 4-6:30 PM, Career Center Commons
- ▶ Target date to confirm placements – May 29, 2020
- ▶ Internship Dates – July 6-July 31, 2020
- ▶ PRIME Breakfast Celebration – July 30, 2020 (location TBD)

GRADING/CREDIT POLICY

- ❑ Pass/Fail grade awarded on high school transcript.
- ❑ 140 hours equal 1 credit.
- ❑ Grade/credit appears on 2020 transcript.

PRIME EXPECTATIONS

PRIME interns will:

- ❑ Work with PRIME staff to establish a satisfactory internship placement.
- ❑ Document 140 hours at PRIME internship and activities.
- ❑ Maintain weekly presence on the interactive, reflective blog.
- ❑ Participate in group activities with other PRIME interns and staff.
- ❑ Prepare a short essay about internship experience to share at the Celebration Breakfast.
- ❑ Complete a 10 question survey at the conclusion of PRIME.

TYPICAL INTERNSHIP EXPERIENCES

- *Engineering
- *Architecture
- *Legal - Courts
- *Medical
- *TV Production
- *Education
- *Writing - Reporting

- *Technology
- *Public Information
- *Design/Construction
- *Music
- *Animal – Vet Tech
- *Computer Science
- *Etc.

Q and A

Contact Info

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