

## ACC Dual Enrollment Frequently Asked Questions

Please refer to this document for common questions about the DE program at ACC. If there are questions about specific courses, students should contact the individual instructor.

**Q:** What and when is the NOVA Orientations?

**A:** NOVA is offering one (1) Orientation for students and families via Zoom. NOVA staff will present detailed information on DE courses and NOVA policies. The Orientation is August 30, 2023 at 6pm. Families can register using this link:

[https://vccs.zoom.us/webinar/register/WN\\_qJTNWMBVVRG2wLCofTBFqug](https://vccs.zoom.us/webinar/register/WN_qJTNWMBVVRG2wLCofTBFqug).

**Q:** What does “Dual Enrollment” mean?

**A:** Dual Enrollment (DE) means that while the students are enrolled in APS and will receive APS credit for the course, they are also enrolled in Northern Virginia Community College (NOVA). They will receive corresponding NOVA credit for the course.

**Q:** What is the difference between Standard and Dual Enrollment courses?

**A:** The greatest difference is in the rigor of the courses. DE courses are responsible for covering NOVA content as well as APS content. The DE course is a full NOVA course. This is a true college class.

**Q:** What expectations are there for a DE student?

**A:** DE students are expected to advocate for themselves. This means they are expected to communicate with the teachers when they have questions about the course, an assignment, a grade, etc. Students are expected to keep up with the workload by completing and handing assignments in on time. Students should be aware of and follow all course policies. These policies are located in detail within each course’s syllabus.



**Q:** If students have an IEP or a 504, will those accommodations transfer to the DE course?

**A:** If students have an IEP or a 504, **they** need to contact NOVA to receive accommodations for their NOVA grade. This is not done through APS. NOVA's [Accommodations and Accessibility Services office](#) will work with students to determine what accommodations they are eligible for and will provide a Memorandum of Accommodation (MOA) to the student. Once received, **students** must email a copy to **each** DE teacher. For semester courses such as Social Studies and English, students must send a copy at the beginning of each semester. **Note: this is NOT retroactive. This means that if the MOA is delivered to the instructor after the course starts, the accommodations will not be applied to previous assignments.**

**Q:** What is a Drop deadline and when is it?

**A:** The Drop deadline is the last day to leave the course and have it not appear on students' transcript. It would be as if they never enrolled in the course and they would be moved to a Standard section. The deadlines for the 2022 -2023 school year are **September 19, 2023** for semester courses and **October 10, 2023** for year-long courses.

**Q:** What is the process for dropping a DE course?

**A:** Students who wish to drop a DE course should email the following staff members:

- ~the course instructor
- ~their School Counselor
- ~Deirdre Magro [dmagro@nvcc.edu](mailto:dmagro@nvcc.edu)
- ~Janet Bieber [jbiever@nvcc.edu](mailto:jbiever@nvcc.edu)
- ~Amy Nearman [anearman@nvcc.edu](mailto:anearman@nvcc.edu)

The email should include the following information:

- ~student's name
- ~student's NOVA ID
- ~course number

**Q:** What is a Withdraw deadline and when is it?

**A:** The Withdraw deadline is the last day to leave the course with a W on your transcript. The W does **not** impact students' GPAs and is preferable to an F. This is the last possible day to be removed from a DE course. The deadlines for the 2022-2023 school year are **November 27, 2023** for semester courses and **February 18, 2024** for year-long courses. Any requests after that date will be **rejected** by NOVA.



**Q:** What is the process for withdrawing from a DE course?

**A:** The student is responsible for withdrawing from the DE course. The student should click on this link <https://dashboard.nvcc.edu/Forms/125-03> to fill out the form. They should log in with their NOVA email and password. Once completed, the instructor will receive it and approve it. The student should also notify the School Counselor so that schedule changes can be made.

**Q:** How do DE course grades impact students' GPAs?

**A:** The APS grade students earn in a DE course impacts their APS transcript. The NOVA grade students earn in a DE course impacts their NOVA transcript. Occasionally, these two grades may differ if students have accommodations for their APS grades that they do not have for their NOVA grades.

**Q:** If students fail the course, how can they make it up?

**A:** If a student fails a DE course and wants to make it up, they must do it through **both** APS in summer school and through NOVA. Students will have to retake the APS version of the course and the NOVA version. While the new grade will replace the old on the APS transcript, **both** NOVA grades will appear on the transcript. It is important to remember that having an "F" on a college transcript is permanent and can affect opportunities for NCAA sports, scholarships, grants, admissions to colleges/universities, and future job prospects. NCAA will only look at the first attempt.

**Q:** How important are the DE syllabi?

**A:** DE syllabi are **very** important. They contain all the course policies, information, deadlines, and content information. Students should refer to the syllabi throughout the semester/year.

**Q:** How can students register as a NOVA student for the first time AND for DE courses?

**A:** Students should follow the directions on the website below to register as a NOVA student AND to select their courses:

<https://www.apsva.us/aps-nova-partnership-dual-enrollment/dual-enrollment-at-a-glance/enrolling-in-a-dual-enrollment-course-in-your-high-school/>



**Q:** How can I contact my school counselor and/or NOVA liaison?

**A:** Students and families can contact them at:

- ~Arlington Tech/Academy Grade 9 School Counselor: Carrie Schaefer  
[carrie.schaefer@apsva.us](mailto:carrie.schaefer@apsva.us)
- ~Arlington Tech/Academy Grade 10 School Counselor: Sofia Panzenhagen  
[sofia.panzenhagen@apsva.us](mailto:sofia.panzenhagen@apsva.us)
- ~Arlington Tech/Academy Grade 11 School Counselor: John Crews  
[john.crews@apsva.us](mailto:john.crews@apsva.us)
- ~Arlington Tech/Academy Grade 12 School Counselor: Erin Gagen  
[erin.gagen@apsva.us](mailto:erin.gagen@apsva.us)
- ~English Learner Institute School Counselor: Claudia Vasquez  
[claudia.vasquez@apsva.us](mailto:claudia.vasquez@apsva.us)
- ~NOVA liaison: Deirdre Magro  
[dmagro@nvcc.edu](mailto:dmagro@nvcc.edu)